



Venue: 3rd Floor Board Room, Administrative Building

Chairperson: Prof Sandeep Sancheti - President, MUJ

Members Present:

Prof Kumkum Garg, Pro-President
Prof B K Sharma, Dean R&I
Prof M Srivastava, Dean FoA&L
Prof G C Tikkiwal, Dean FoS
Prof N N Sharma, Dean FoE & Director SAMM
Prof Awdhesh Kumar, Dean Faculty Affairs & Provost
Prof N Chattopadhyay, Dean FoM&C
Prof Rajesh Mathur, Director SCCE
Prof R S Shekhawat, Director SCIT
Prof S N Sharan, Director SEEC
Prof Ravi Chaturvedi, Director SJMC
Prof AK Sinha, Director SBS
Prof Amit Jain, Director SHM
Prof Manju Singh, Director SHSS
Prof M L Vadera, Controller of Examination
Prof Madhura Yadav, Director (In charge) SA&D
Dr L Ledwani, Professor Dept of Chemistry
Prof Ajay Kumar, HoD Mechatronics Engineering
Prof P.K. Pandey, Director (In charge) SP&D
Mr Bhrugesh Rathod, Student Representative

Ex Officio Secretary: Prof V Suhag, Registrar MUJ

Other Invitees:

Dr N. K. Garg, Professor Emeritus
Dr Raj Sharma, Professor Dept of Chemical Engineering
Prof Richa Arora, Director Admissions
Prof Roheet Bhatnagar, HoD CSE
Prof D P Sharma, HoD IT
Prof Babita Malik, HoD Chemistry
Dr M M Sharma, HoD Biosciences





Dr Amit Soni, HoD E&E
Dr Amit Rathi, HoD ECE
Dr Anand Pandey, HoD ME
Mr A D Vyas, HoD Civil Engineering
Prof S K Jhaharia, Coordinator B Tech First Year Programme
Dr Sunil Joshi, HoD Mathematics & Statistics
Dr Sushil Jain, HoD Physics
Dr Rayaz Hassan, HoD J&MC
Dr G Tankha, HoD Psychology
Dr Gaurav Lodha, HoD Commerce
Dr S C Sharma, HoD Business Administration
Mr A.K. Ozarkar, HoD Design
Dr Samar Sarabhai, HoD TSB
Dr K K Gaur, HoD Economics
Dr Abhishek Sharma, HoD Chemical Engineering
Dr T Chakraborty, Deputy Registrar
Dr Kalpna Sharma, Coordinator Ph D Programme
Dr Vijay Laxmi, HoD Law
Ms Pratibha Sharma, HoD Fashion Design
Dr L Anthony, HoD Arts
Prof Manoj Srivastava, HoD Hotel Management
Dr Geetika Tankha, HoD Psychology
Prof (Dr) Sudha Rai, HoD Languages
Ms Ruchi Jain, FoD
Dr. Rachna Gangwar, HoD Planning
Dr. Sumit Srivastava
Dr. U.S. Rawat

The Council granted leave of absence to the following -

Prof S K Kak, VC, JUIT University
Prof Raghuvir Singh, Director TSB
Prof B P Singh, Professor Dept of ECE
Prof Rajesh Solanki, HoD Automobile Engineering
Mr Piyush Kalwani, Students' Representative





The President welcomed all the members to the meeting. After confirming the quorum, the agenda was taken up for discussion.

16AC (A) Confirmation of Minutes of 15th Meeting of the Academic Council:

There being no comments, the minutes of 15th Meeting of the Academic Council were confirmed.

16AC (B) Review of Actions Taken on Minutes of 15th Meeting of the Academic Council:

The Actions Taken report on the decisions during 15th meeting of the Academic Council was noted and confirmed.

16AC (C) REPORTING AND RATIFICATION ITEMS

16AC (C-1) Students' Representatives for the Academic Council:

The Council welcomed the new Students' representatives in the Academic Council.

16AC (C-2) UGC Expert Committee's Visit:

The Council noted the visit of UGC Expert Committee for carrying out an on spot assessment of fulfillment of criteria in terms of Faculty, Programmes, Infrastructure Facilities and Financial Viability of the University.

All-out efforts of faculty and staff members in this regard were appreciated.

16AC (C-3) Sanctioned Research Projects / Consultancy:

Ongoing research projects / consultancy work funded (external / internal), were noted by the Council.

The Council was appreciative of the efforts made by the faculty members for submitting their research proposals for external funding.

16AC (C-4) 13th Meeting of University Research Committee (URC):

13th Meeting of the University Research Committee (URC) was held on September 19, 2016. The Council noted the same.

The Council further noted the status of new admissions in Ph D Programme for Odd semester, Academic Session 2016-17, as under:





Category	Number of Students
Full Time	14
Part-Time (External Candidates)	28
Part-Time (Internal Candidates)	08

16AC (C-5) Conduction of Ph D Viva-voce:

The Council noted and ratified the successful conduct of Ph D viva-voce in respect of Jyotika Sharma (FoS), Sanjiv Tomar (FoE) and Shalini Sharma (FoM&C). The Council congratulated these Ph D scholars and their research supervisors.

16AC (C-6) Submission of Pre-synopsis of PhD Dissertation:

The Council noted the submission of Pre-synopsis of PhD dissertation in respect to Jitendra Mittal, a research scholar from Department of Bio-Sciences (FoS).

16AC (C-7) Skill Based Courses:

The Council was apprised about offering of more number of Skill Based Courses through TTT model, by the University, in the domains of Telecom / Sports / Hospitality Sectors etc. The Council noted and appreciated the same.

16AC (C-8) National Digital Library:

The Council noted the MHRD initiative to setup a National Digital Library under MNEICT Scheme. The Council advised that, the students should take full advantage of the scheme and further suggested that in view of the popularity of the scheme amongst the students, two computer terminals be fully dedicated to University Central Library.

16AC (C-9) Change in Course Codes:

Change in Course Codes of B Tech Chemical Engineering, as proposed, was noted and ratified by the Council. Revised course codes are effective for III-IV semester of Batch 2015-19.

16AC (C-10) National Institutional Ranking Framework (NIRF) 2017:

The Council noted the University's registration on Portal of **National Institutional Ranking Framework (NIRF) 2017** for Institutional overall ranking and also for discipline specific ranking for Faculty of Engineering, School of Law, TAPMI, School of Business and School of Architecture & Design.





16AC (C-11) 3rd Convocation:

The Council noted the organization of the 3rd Convocation of the University on September 25, 2016.

16 AC (C-12) Academic Collaborations:

To foster academic and research excellence, the recent initiatives taken by the University in terms of Academic Collaborations with CSIR-IIP Dehradun and Institute of Public Enterprise, Hyderabad, were noted by the Council.

16AC (C-13) Faculty Status:

The Council noted the faculty status as on Sep. 15, 2016. In addition, available Faculty members as Emeritus / Visiting / Adjunct Professors and Teaching Assistants were also noted.

16AC (C-14) Creation of the Departments:

Creation of two departments, namely Department of Design and Department of Planning under School of Planning & Design were noted by the Council.

The Council also noted the programmes offered under these departments.

16AC (C-15) Admissions 2016:

The Council was apprised of the admissions for the academic session 2016-17. It was also reported that another 30-40 students are expected to join the Executive MBA Programme in November, 2016. The Council congratulated the Admissions team and all those involved in the admission process for their good performance.

16AC (D) DISCUSSION & DECISION ITEMS

16AC (D-1) UNIVERSITY AGENDA

16AC (D-1-1) Award of Degrees to Graduate Students:

The Council informed that 759 students have fulfilled all requirements for the award of degrees, the Council approved and further recommended that the names be placed before the Board of Management for consideration and approval, for conferring the degrees during 3rd Convocation.





16AC (D-1-2) Chairperson's Gold Medal Award for Overall Excellence:

On the basis of the report submitted by the committee constituted for scrutinizing and finalizing applications for Chairperson's Gold Medal for Overall Excellence, the Council approved the name of Mr Rishab Bajaj, B Tech (Civil Engineering) for the said award. The Council further recommended that the matter be placed before the Board of Management in its next meeting for consideration and further approval.

16AC (D-1-3) Gold Medals for Academic Toppers of Respective Programmes:

On the basis of the report submitted by the committee, the Council approved the proposal to award Gold Medals to the 20 toppers of respective Programmes during 3rd Convocation. The Council further recommended that the matter be placed before the Board of Management in its next meeting for consideration and further approval.

16AC (D-1-4) Additional Gold Medals:

On the basis of the report submitted by the committee constituted for nominating the students for the award of additional Gold Medals, the Council approved Mr. Shubham Agarwal, B. Tech – ECE, for Dr K Kasturirangan Gold Medal Award for entrepreneurship and leadership qualities and Mr. Siddharth Srivastava, B. Tech – ECE, for Brig (Dr) Surjit Singh Pabla Gold Medal Award for achievements in extra-curricular activities. The Council also recommended the matter to be placed before the Board of Management for consideration and approval.

16AC (D-1-5) Faculty Recruitment for Next Academic Session:

Keeping in view the expected students' strength in the next Academic Session, the Council approved the proposal to recruit 80 more faculty members for academic session 2017-18. The same will be placed before the Board of Management for consideration and approval.

The Council also advised that the vacancies created in the interim should be filled during next recruitment process.

16AC (D-1-6) Increase in Intake:

The proposal to Increase Intake for B Arch programme from 40 to 80 seats from Academic Session 2017-18, was approved by the Council. The Council advised that the permission from CoA to be obtained. The same will be placed before the Board of Management for consideration and approval.





16AC (D-1-7) Proposal for Introduction of New Programmes:

The Council deliberated on proposals for introduction of new programmes and recommended the following programmes for the consideration and approval of the Board of Management:

- B A (Liberal Arts): With an intake of 30 students
- BPES (Bachelor of Physical Education & Sports): With an intake of 20 students
- M Com (Financial Analysis): with an intake of 20 students.
- BBA (Hospitality & Tourism): With an Intake of 30 Students.

The Council also approved the proposal to start a Certificate course in Hindi from Academic Session 2017-18.

The Council suggested that the School of Humanities & Social Sciences and the School of Basic Sciences to prepare detailed proposals and place before the Chairman, Academic Council for further consideration in respect of the following programmes:

- M A (International Relations) / M A (Applied Economics)
- M.Sc.(Environmental Science)

The decision for starting an M. Plan programme was kept in abeyance.

16AC (D-1-8) Creation of CCE Department:

In view of the student strength in Computers & Communication Engineering programme, the Council approved to create a new department, namely 'Department of Computers & Communication Engineering' under the School of Computing & Information Technology. The Council advised that the matter be placed before the Board for consideration and approval.

16AC (D-1-9) Concession for Wards of Kashmiri Migrants for Admission in Higher Education Institutes:

The Council noted the recent notification of MHRD, of providing concession to wards of Kashmiri migrants for admission in Higher Education Institutes, in terms of relaxation of minimum eligibility requirement, increase in intake, reservation / waiver of domicile requirements. In principle approval was given by the Council to implement the scheme appropriately.





16AC (D-1-10) Recognition of Bachelor of Vocation Programme:

In view of the UGC notification, the Council approved that students with B Voc degree for trans-disciplinary vertical mobility into such courses, where required entry qualification is a Bachelor degree, without specific requirement of any particular discipline.

16AC (D-1-11) Launch of Massive Open Online Courses (MOOC):

In principle approval was given by the Academic Council to adopt the UGC regulation, appropriately, in respect of Credit Framework for Online Learning Courses through SWAYAM. However, the Council emphasized that mapping of credits, equivalence of courses under the scheme, be finalized after due deliberation and implemented on case to case basis.

16AC (D-1-12) Nomenclature of M Tech Programme:

The Council approved the proposal for having a generic nomenclature for M.Tech programmes, which will be effective from admission 2017. The Council suggested that all-out efforts be made to strengthen all the Post-Graduation Programmes of the University.

16AC (D-1-13) New Logo and MUJ Brand Manual:

The Council approved and recommended that the proposal pertaining to adoption of University's New Logo and Brand Manual be placed in the next Meeting of Board Management for consideration and direction. The Council also suggested to conduct the sessions on appropriate use of Logo and Brand Manual for faculty and staff members.

16AC (D-1-14) Student Research Colloquium:

To promote Research activities among students of the group Institutions, in principle approval was given to the University by the Academic Council to organize the first Student Research Colloquium (SRC). It will be organized in the next semester of the ongoing academic session.

The Council also requested to Dean R&I to take a lead for the same and submit a detailed proposal to the Chairperson, Academic Council.





16AC (D-1-15) Creation of the School of Design:

The Council deferred the agenda and directed that a detailed proposal be prepared after intra-faculty deliberation.

16AC (D-2) FACULTY OF SCIENCE

16AC (D-2-1) Scheme & Syllabi of M.Sc. Bio Technology:

The Council noted and ratified the Scheme and Syllabi of I and II semester M.Sc Biotechnology programme, being offered from Academic Session 2016-17.

16AC (E) ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

16AC (E-1) Academic Process: Course Re-Registration:

The Council deliberated on the existing Academic Process of the University and directed to reframe the Clause 5.2 as under:

- 5.2.1 If a student, who has a passing grade in any course, desires to improve his grade in that course, he / she may do so by re-registering in that course in later regular semesters, provided the course is offered. In such a case he / she will be awarded the grade obtained in the re-registered course.
- 5.2.2 The grade obtained in the re-registered course will be final and will supersede the earlier grade.
- 5.2.3 The normal re-registration fee will be charged in all such cases.

5.2.2 Withdrawal of the course registration:

A student who has registered for a course, but desires to withdraw the registration, will be permitted to do so at any time after the registration, but at least seven days before the commencement of the first sessional examination.

The Council emphasized that students be counselled by the departments on registration process and registration of courses a priori.

16AC (E-2) Revival of Programmes:

The Council deliberated on this issue and suggested to the concerned Faculty to submit a detailed proposal emphasizing requirement of revival, to the Chairperson, Academic Council, for further consideration and approval.





16AC (E-3) UGC Regulation (Minimum Standards and Procedure for Award of M. Phil. / Ph. D. Degrees) 2016:

The Council deliberated on certain important points of UGC Regulation (Minimum Standards and Procedure for Award of M. Phil. / Ph. D. Degrees) 2016, and approved the following on the basis of recommendations made by URC in its 13th Meeting:

- Ph.D. programme shall be of a minimum duration of three years for full time research scholars and four years for part time research scholars, including tenure of course work and a maximum of six years for both type of scholars. The special provision for women candidates shall remain as it is.
- All Self-study courses would be approved by the Faculty Board after recommendation of DRC. This will be implemented from coming academic semester onwards. Till that time, Chairman of Faculty Board can approve such courses on the basis of the recommendations of DRC.
- The Ph.D. thesis shall be evaluated by three external examiners, out of which one will be from outside India. In addition, for those research scholars who have registered themselves after July 5, 2016, the internal supervisors will also be examiners of the thesis.
- Academic Registration of current semester scholars be followed as per UGC regulation 2016.
- **The Council approved the constitution of the Departmental Research Committee (DRC) as under:**

(a) Head of the Department	Chairman
(b) All Professors*	Members
(c) 1 Associate Professor*	Member
(d) 1 Assistant Professor*	Member
(e) Departmental Ph.D. Coordinator*	Member

* Recognized as research supervisors

The DRC be constituted by the HoD and approved by Dean R & I. Tenure of the DRC will be of 2 years.

The Council further suggested that the concerned School Director should always be invited in DRC meetings and agenda & meeting notice should always be circulated prior to convening SDC and DRC meetings.





The Council suggested that from the next meeting onwards there should be a deliberation on one progressive generic agenda item namely New Teaching Learning Process, Evaluation process, Quality Improvement, Promoting Inter disciplinarity, or any other similar aspects.



Suhag
Registrar, MUJ